

SELECTION OF TOWN BOARD AUDIT AND WORKSHOP MEETING DATES:

Resolution #3 of 2008

A Resolution was made by Councilman Spano that the Town Board meetings to audit the Town's monthly bills, shall be held at Town Hall on the last Wednesday of each month at 7:00pm, unless such day is a Town holiday, or a scheduling conflict. These meetings shall be followed immediately by the Town Board workshop meeting and the Town Clerk shall be authorized and directed to place required legal notices of these dates.

Seconded by: Councilman Cilenti Unanimously approved

January 3, 2008 3421

DESIGNATION OF TOWN BANKS:

Resolution #4 of 2008

A Resolution was made by Councilwoman Archer that Provident Municipal Bank, M&T Bank and Bank of America and Key Bank shall be the depositories for Town Funds and that the Supervisor shall be authorized without limit to deposit funds at said banks and other banks and trust companies that meet State criteria for such institutions in order to obtain the most favorable rates available.

Seconded by: Councilwoman Michailescu Unanimously approved

DESIGNATION OF OFFICIAL NEWSPAPER:

Resolution #5 of 2008

A Resolution was made by Councilwoman Michailescu that the Daily Freeman, a newspaper regularly published at Kingston in Ulster County and having a general circulation in this Town, being a newspaper entered as a second class mail matter, shall be designated as the Town's official paper. Legal notices may also be published in the Times Herald-Record of Middletown, New York in the event that the Daily Freeman is not available.

Seconded by: Councilman Cilenti Unanimously approved

APPOINTMENT OF TOWN ACCOUNTANTS:

Resolution #6 of 2008

A Resolution was made by Councilman Cilenti that the firm of Sickler, Torchia, Allen & Churchill, C.P.A.'s P.C., shall be appointed as Independent Auditor/Certified Public Accountants for the Town for the fiscal year ending December 31, 2008 and that annual compensation for such services shall be \$18,136.00.

Seconded by: Councilman Spano Unanimously approved

APPOINTMENT OF LEGAL ADVISOR:

Resolution #7 of 2008

A Resolution was made by Councilman Cilenti that Mary Lou P. Christiana, Kingston, NY shall be appointed Attorney for the Town at an hourly rate of \$150.00 and that the Supervisor shall be authorized to retain additional counsel as necessary and appropriate at applicable contracted rates.

Seconded by: Councilwoman Michailescu Unanimously approved

DELEGATES TO THE ASSOCIATION OF TOWNS:

Resolution #8 of 2008

A Resolution was made by Councilwoman Michailescu that the Town's delegate to the Annual Meeting of the New York State Association of Towns shall be the Supervisor. The alternate delegate shall be the Town Clerk. In addition, the following shall also be authorized to attend: Highway Superintendent, two Councilpersons, two Town Justices, one Zoning Board of Appeals member and one Planning Board member or two members from either board. All attendees shall be entitled to reimbursement up to \$425.00 per attendee upon audit with receipts submitted to the town.

Seconded by: Councilman Cilenti Unanimously approved

January 3, 2008

3422

MILEAGE REIMBURSEMENT RATE FOR TOWN BUSINESS:

Resolution #9 of 2008

A Resolution was made by Councilman Cilenti that persons using personal vehicles in the conduct of Town business shall be eligible for reimbursement at the rate of \$.48.5 per mile (as dictated by the IRS) for documented use with prior authorization from their department head, the Supervisor, or Town Board.

Seconded by: Councilman Spano Unanimously approved

AUTHORIZATION OF PETTY CASH LIMITS:

Resolution #10 of 2008

A Resolution was made by Councilwoman Archer that the Town's authorized petty cash funds shall be as follows:

Town Clerk/Tax Collector	300.00
Superintendent of Highways	100.00
Office of Code Enforcement	50.00
Planning Board/ZBA	50.00
Youth Recreation Director	200.00

and that each Department Head shall be responsible for the accounting of such funds in accordance with Section 118 of Town Law.

Seconded by: Councilman Cilenti Unanimously approved

PROCUREMENT & INVESTMENT POLICIES:

Resolution #11 of 2008

A Resolution was made by Councilman Spano that the Procurement and Investment Policies of the Town shall be adopted as written, subject at all times to future revision by the Town Board.

Seconded by: Councilwoman Michailescu Unanimously approved

AUTHORIZATION OF SUPERVISOR TO ADMINISTER DAY-TO-DAY TOWN_BUSINESS

Resolution #12 of 2008

A Resolution was made by Councilman Cilenti that pursuant to Town Law, Section 29(16), that the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of, any and all County, State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Seconded by: Councilwoman Michailescu Unanimously approved

TOWN POSITIONS AND SALARY COMPENSATION SCHEDULE:

Resolution #13 of 2008

A Resolution was made by Councilman Cilenti that the positions listed on the attached Salary and Wage Schedule for Elective and Appointed Positions shall be created or affirmed for one year, and that the holder of each position shall be paid at the rate specified therein, subject to the amounts budgeted therefor, effective as of January 1, 2008. All appointments shall serve for a term of one year, subject to the pleasure of the Town Board or as mandated by New York State statute.

January 3, 2008 3423
 Salary & Wage Schedule for Elective and Appointed Positions/2008
 (Unless specified by law - each appointment is for one year)

TITLE	RATE OF COMPENSATION
SUPERVISOR Carl Chipman	\$ 29450 annually
COUNCILPERSONS Lynn Archer	4783 annually Tavi Cilenti
4783 annually	
Manuela Michailescu	4783 annually
Tony Spano	4783 annually
TOWN CLERK Veronica I. Sommer	36287 annually
SUPERINTENDENT OF HIGHWAYS/Wayne F. Kelder	42320 annually
TOWN JUSTICE/Albert Babcock	12160 annually
TOWN JUSTICE/Deborah Schneer	12160 annually
RECORDS MANAGEMENT OFFICER/Veronica I. Sommer	1633 annually ASSESSOR/
	annually
CLERK TO THE JUSTICES (FT)/Sonia Kortright	29450 annually
CLERK TO THE JUSTICES (PT)/Karen A. Keator	13.26 hourly
SEC./BKPR TO SUPERVISOR/(FT) Shirley Lamon	14.08 hourly BUDGET
OFFICER/Carl Chipman	6000 annually CLERK TO
ASSESSOR/Ruthann Rabuffo	13.88 hourly
SECRETARY TO HIGHWAY SUPT./Merci Sciarrino	13.52 hourly
HIGHWAY PURCHASING AGENT/Merci M. Sciarrino	1275 annually DEPUTY
HIGHWAY SUPT./Eric Eck	1912 annually
1st DEPUTY TOWN CLERK Kathleen Sergio	14.08 hourly
2nd DEPUTY TOWN CLERK (PT) Christina Ferrara	11.56 hourly
3rd DEPUTY TOWN CLERK (PT) Loretta Terwilliger	9.50 hourly
Alternate Deputy Clerks (vary)	8.50 hourly
ELECTION INSPECTORS	on audit
ELECTION CLERKS	on audit
ELECTION CUSTODIANS	on audit
ELECTION PARTY REPRESENTATIVES	7.00 hr on audit
SOLID WASTE ATTENDANT/Wayne Kershaw	15.89 hourly
SOLID WASTE ATTENDANT/Harry Worden	14.08 hourly
MUNICIPAL WORKER 1 (LABORER)/John Tackett	12.24 hourly
MUNICIPAL WORKER 1 (CLEANER)/Howard Cole	11.88 hourly
COURT OFFICER/Gary Kurman	12.24 hourly
COURT OFFICER/Thomas Ryan	12.24 hourly

YOUTH RECREATION DIRECTOR/Carol Dennin 35363 annually ASST. TO THE
YOUTH DIR/Valerie Weaver 14.08 hourly YOUTH RECREATION
COORDINATOR'S 9.56 hourly

DOG CONTROL OFFICER/Jill Shufeldt 10735 annually SOCIAL
SERVICES OFFICER/Susan Mitchell 10735 annually
CODE ENFORCEMENT OFFICER/Albert Davis 38899 annually
SECRETARY TO THE CODE ENFORCEMENT OFFICER 16.19 hourly
/Brenda Striano
SEC.ZBA & PLANNING Bd/Rebecca Paddock-Stange 14.08 hourly TAX
COLLECTOR/Veronica I. Sommer 2476 annually DEPUTY TAX
COLLECTOR/Kathleen Sergio 620 annually
BOOKKEEPER FOR SUPERVISOR & TOWN CLERK 20.00 hourly
/Suzanne Alvarez

Seconded by: Councilwoman Michailescu

Discussion: The procedure and transfers of monies were discussed
regarding restoring the Supervisors salary to the advertised amount.
Unanimously approved

January 3, 2008 3424

HIGHWAY PAY SCHEDULE:

Resolution #14 of 2008

A Resolution was made by Councilman Cilenti that the hourly pay rates for
Highway Department employees on the following Highway Department Pay
Schedule be approved in accordance with the terms of the current Union
Contract in force, subject to amendment upon the adoption of an updated
contract.

Classification

Laborers	18.17 hourly
Drivers and MEOs	19.64 hourly
HMEOs	20.61 hourly
HMEO/Mechanic	21.12 hourly
Working Foreman	21.74 hourly

Seconded by: Councilman Spano Unanimously approved

OFFICE OF THE SUPERVISOR:TOWN BOARD LIAISONS:

Resolution #15 of 2008

A Resolution was made by Councilman Cilenti that the office of Deputy
Supervisor shall be established by the Town.

Seconded by: Councilwoman Michailescu Unanimously approved

SUPERVISOR APPOINTMENTS:

Supervisor Chipman appointed Councilman Cilenti, Deputy Supervisor and Shirley Lamon, Bookkeeper/Confidential Secretary to the Supervisor. Supervisor Chipman will serve as the Town's Budget Officer.

Liaison to Board of Assessment Review	Councilwoman Archer
Liaison to Youth Commission	Councilwoman Michailescu
Liaison to Hwy. Department	Councilman Cilenti
Liaison to Solid Waste Facility	Councilman Cilenti
Liaison to ZBA	Supervisor Chipman
Liaison to Planning Board	Councilman Cilenti
Liaison to Environmental Comm.	Councilwoman Archer
Liaison to Parks & Recreation	Councilwoman Michailescu
Liaison to Historical Pres. Comm.	Councilwoman Michailescu
Liaison to Cablevision Committee	Supervisor Chipman Liaison to
Insurance Carriers	Supervisor Chipman
Liaison to Assessor	Councilman Cilenti
Liaison to Code Enforcement	Councilman Spano
Liaison to Fire Company	Councilman Spano
FOIL Appeals Officer	Supervisor Chipman

Resolution #16 of 2008

A Resolution was made by Councilman Cilenti that throughout the year 2008, the Town Board authorizes the Supervisor to pay claims in advance of audit bills submitted by health insurance providers, telephone, electric and gas utility companies and other fixed monthly bills.

Seconded by: Councilwoman Archer Unanimously approved

OFFICE OF TOWN CLERK:

Town Clerk Sommer has appointed the following deputies who serve at her pleasure:

1st Deputy Town Clerk/Deputy Registrar: Kathleen Sergio

2nd Deputy Town Clerk (pt) Christina Ferrara

3rd Deputy Town Clerk (pt) Loretta Terwilliger

The Town Clerk is authorized to engage alternates as needed.

January 3, 2008

3425

Resolution #17 of 2008

A Resolution was made by Councilman Cilenti that Veronica Sommer shall be appointed to serve as Registrar of Vital Statistics, Tax Collector and Records Management Officer.

Seconded by: Councilman Spano Unanimously approved

Resolution #18-2008

A Motion was made by Councilman Spano that the 1st Deputy Town Clerk shall be authorized to fulfil all the duties of the Town Clerk in her absence and shall be compensated in accordance with the Salary and Wage Schedule.

Seconded by: Councilman Cilenti Unanimously approved

OFFICE OF THE SUPERINTENDENT OF HIGHWAYS:

The position of Deputy Highway Superintendent was created and authorized by resolution of the Town Board. Superintendent of Highways, Wayne Kelder has appointed Eric Eck to that position, to serve at his pleasure.

Resolution #19 of 2008

A Resolution was made by Councilman Spano that Merci Sciarrino shall be appointed to the position of secretary to the Highway Superintendent and Highway Purchasing Agent.

Seconded by: Councilman Cilenti Unanimously approved

Resolution #20 of 2008

A Resolution was made by Councilwoman Michailescu authorizing the Highway Superintendent to purchase equipment and supplies in amounts not to exceed \$5000 without prior approval of the Town Board, except in case of emergency repairs where statutory limits would apply.

Seconded by: Councilman Cilenti Unanimously approved

PERSONNEL APPOINTMENTS:

Resolution #21 of 2008

A Resolution was made by Councilman Cilenti that on the advice of and with the consent of the Justices of the Town, Sonia Kortright shall be appointed to serve as full time Clerk of the Court and that Karen Keator shall be appointed to serve as part-time Clerk to the Justices;

that Jill Shufeldt shall be appointed to serve as Dog Control Officer;

that Ruthann Rabuffo shall be appointed to serve as probationary Aide to the Assessor.

that Susan Mitchell shall be appointed to serve as Social Services Officer.

that Wayne Kershaw and Harry Worden shall be appointed to serve as Solid Waste Attendants;

that John Tackett shall be appointed to serve as Municipal Worker I (Laborer);

that Howard Cole shall be appointed to serve as part time Municipal Worker I, Cleaner.

January 3, 2008

3426

that Carol Dennin shall be appointed to serve as Recreation Director;

that Valerie Weaver shall be appointed to serve as Assistant Recreation Director.

that the Recreation Coordinators and assistants shall be appointed from time to time by the Youth Recreation Director, with the concurrence of the Supervisor.

that Gary Kurman and Thomas Ryan shall be appointed to serve as court officers and shall fulfill the training and certification required by the State of New York for this position;

that Brenda Striano shall be appointed to serve as Secretary to the Office of Code Enforcement;

that Rebecca Paddock-Stange shall be appointed to serve as Secretary to the Planning Board and Zoning Board of Appeals;

that Suzanne Alvarez shall be appointed to serve as Bookkeeper for the Offices of the Supervisor and Town Clerk; And

that Albert Davis shall be appointed Code Enforcement Officer for the Town.

Seconded by: Councilman Spano

Unanimously approved

OFFICIAL APPOINTMENTS:

Resolution #22-2008

A Resolution was made by Councilman Spano that Alice Schoonmaker be appointed Town Historian.

Seconded by: Councilwoman Michailescu

Unanimously approved

CONTRACTUAL SERVICES:

Resolution #23-2008

A Resolution was made by Councilman Spano that the Town Board hereby approves the following contractual service expenditures for the fiscal year ending December 31, 2008 and authorizes the Supervisor to execute on behalf of the Town any related contracts;

AMBULANCE	Kerhonkson Accord First Aid Squad	\$20,000
VETERAN SERVICES	VFW Post 8959	\$ 500
JOINT RECREATIONAL PROJECTS	Indian Valley Little League	\$ 900
	Kerhonkson Pool	\$20,000
	Rondout Babe Ruth League	\$ 900
	Kerhonkson Youth Commission	\$ 1,000
	Little Ones Learning Center	\$ 5,000
LIBRARY SERVICES	Ellenville Public Library	\$12,500
ADULT RECREATION	Kerhonkson-Accord Golden Seniors	\$ 750
Kerhonkson-Accord	Jewish Seniors	\$ 500
	Rochester Senior Citizens	\$ 3,000
	Shawangunk Valley Seniors	\$ 500
MUSEUM	Friends of Historic Rochester	\$ 5,000
COMMUNITY DEVELOPMENT	Kerhonkson/Accord Chamber of Commerce	\$ 1,000
	Accord Fire District	\$ 1,000
	Historian	\$ 500

Seconded by: Councilman Cilenti Unanimously approved

January 3, 2008

3427

INSURANCE CONTRACT RATIFIED:

Resolution #24-2008

A Resolution was made by Councilman Spano that the insurance contract submitted by Sprague & Killeen be ratified for the year 2008.

Seconded by: Councilwoman Archer Unanimously approved

DESIGNATED 2008 HOLIDAYS:

Resolution #26-2008

A Motion was made by Councilman Cilenti that the following are designated holidays for 2008.

1/01/08 New Years Day
1/21/08 Martin Luther King Day
2/18/08 President's Day
5/26/08 Memorial Day
7/04/08 Independence Day
9/01/08 Labor Day
10/13/08 Columbus Day
11/04/08 Election Day
11/11/08 Veterans Day
11/27/08 Thanksgiving Day
11/28/08 Day after Thanksgiving
12/25/08 Christmas Day

(As per the Employment Policy Manual Good Friday is a floating holiday)

Holidays shall commence at 12:01am on the date of the holiday.

Seconded by: Councilman Spano Unanimously approved

ADJOURNMENT:

A Motion was made by Councilman Cilenti to adjourn the Organizational Meeting at 7:50pm.

Seconded by: Councilman Unanimously approved

Respectfully submitted,
Veronica I. Sommer
Town Clerk/RMC